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OSA-0868-62

MEMORANDUM FOR: Deputy Director (Research)

SUBJECT : OSA Office Space

1. This memorandum is for your information, prepared in response to your query concerning OSA office space.

2. As you are aware, the Office of Special Activities is housed presently in two separate locations occupying some 17,275 square feet. The main group, of approximately 120, occupies 15,050 square feet of the B Wing, 6th Floor. This figure includes 2,225 square feet for the Signal Center and 4,300 square feet for the Control Center and neighboring work areas. An additional 1,925 square feet in E Wing, ground floor provides room for Finance and Travel inefficiently.

3. As the near [] positions of the new table of organization for OSA are fleshed out, our space requirements will grow to 21,525 square feet (Please confer attachment A for specific breakdown). Since Wing 6B in total contains only 18,100 square feet, we will not be able to enjoy contiguous office space without moving to a new location. The present investment in the control room and elaborate signal center would dictate against whatever benefits might accrue with such a move. According to Communications, a move of the Signal Center alone within Langley headquarters would cost a minimum of \$250,000 and a relocation elsewhere in Washington could run to a million plus.

JAMES A. CUNNINGHAM, JR.
Acting Assistant Director
(Special Activities)

Attachment as stated
EO/OSA:JNMCM:js (14 Aug 62)

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